

Meeting: Thursday 6th February 2014
4.30 – 6.00
Midlothian House, Conference Room 2



- 1. Present** -Sandy Florence, Nila Joshi, David Ledner, Caroline Rodger, George Maben, Rona Duncan, Evgenia Kochkina, Jan Irvine, Fiona Wallace

In Attendance

Paul Johnson, Margaret Petrie, Graeme Brockie (Police Scotland)



- 2. Apologies** - Sandra Mason, Sophie Hogg, Ryan Sturrock, Mizan Rahman, Caroline Crozier



- 3. Previous Minutes** – After a change to add George Maben who had been missed from the list of those present – last month's minutes were approved as an accurate record by Margaret Petrie and seconded by Jan Irvine



- 4. Graeme Brockie from Police Scotland** outlined the Police priorities and objectives for the coming year and there was a discussion about the topics raised. In particular Fiona asked that copies of the priorities were made available in Easy Read. There was also a suggestion that the group perhaps visit a police call centre to see how calls were dealt with and also Rona offered to deliver a session on the police approach to hate crime for the group. These suggestions were noted for a decision at a later date. Graeme agreed to keep the group informed of future developments.

- 5. One Scotland – Many Cultures event**

The event went extremely well and we have had very positive feedback. Paul sent a thank you to everyone which was very much appreciated. Everyone should feel very proud of their contribution and achievement!! Margaret will compile a short report about the event and the Challenging Myths about Migration Project.



- 6. Equal Midlothian Week/Mela**

The programmes for Equal Midlothian Week and the Mela (programmes attached) were discussed and everyone agreed to make a contribution on the day of the Mela. See below:

Who	Task
Jan	Mistress of Ceremonies – introducing the day and each act; ensuring smooth transition between acts
George and Sandy	Stewarding – answering questions by participants, directing people and performers, organizing people during food distribution, dealing with problem behavior
Evgeniya	Taking a turn helping on Tea/Coffee stand
David, Fiona, Caroline	Dealing with registration and workshop registration
Nila	Sari workshop and bringing volunteers to help out Workshop Registration
Paul	sound and technical support, photography, tea, coffee, cups, milk, biscuits
Margaret	stewarding, graffiti wall & pens, MC information, photograph notices, registers, MPEG leaflets, workshop registration forms, standard invoices etc.
Anika and Health in Mind volunteers	Organising performers, workshop registration, tea /coffee stand, clearing up
Mizan and ELREC volunteers	Organising performers, tea/ coffee stand, directing participants, clearing up

Access is available to the Croft Suite from 11 am for setting up. Access is available to the workshop and children’s room from midday. Event starts at 1pm.

- A.O.C.B.** – Margaret will be leaving Midlothian Council at the end of March. She has been working part –time at the University and part-time in Midlothian which she is finding too demanding so she has made a decision to concentrate on her University work for the time being. She is sad to go.

9. Date & Time of Next Meeting

A decision was made to have an extra meeting **on Thursday 27th February, Midlothian House, Conference Room 2 at 4.30 until 6pm** to discuss Equal Midlothian Week in particular the Human Library, the MPEG AGM and the Mela.

